

Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Adult Social Care (with Children's Social Care)	Service area: Commissioning
Lead person: Mick Ward	Contact number: 0113 247 4567

1. Title: To develop and agree a S75 agreement with Leeds City Council (Adults and Children's Social Care) and NHS Leeds Clinical Commissioning Groups (CCG's) for the commissioning and delivery of the Leeds Community Equipment Service (LCES).

Is this a:

Strategy / Policy

Service / Function

Other

If other, please specify

2. Please provide a brief description of what you are screening

- 1.1. Leeds Community Equipment Service (LCES) provides the right equipment quickly to enable people to live independent inclusive lives.
- 1.2. Leeds Community Equipment Service is an integrated service between Adult Social Care (ASC) and Leeds Community Healthcare (LCH) delivering all aspects of equipment for health and local authority customers of all ages in Leeds.
- 1.3. LCES oversees all aspects of relevant staff training, information and advice to actual and potential users of equipment, service development and the storage, delivery, installation, collection and cleaning of community equipment.
- 1.4. Equipment is delivered and installed in people's homes at the request of a

range of people who assess patients' needs, such as occupational therapists, district nurses, physiotherapists and others. The equipment is also delivered to hospitals and other stores to be taken to service users' homes

- 1.5. The intention is to have an overarching Section 75 agreement between the commissioning partners (the Leeds NHS CCG's and LCC) and relate this to a potentially broad range of jointly commissioned services

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity; cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

• **How have you considered equality, diversity, cohesion and integration?**
(**think about** the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

There are no identified impacts as this piece of work is around defining the process used to fund, monitor and govern the services outlined above between the joint commissioners. The process will be based upon existing commissioning practice which requires full identification and evaluation of equality impacts through the consultation and engagement process.

As there are no plans to change the funding which is the only aspect that would directly impact, the services provided will remain unchanged.

However any proposed changes to the delivery or operation of the services themselves will be subject to impact assessment.

• **Key findings**
(**think about** any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

As stated above this piece of work is around the governance and commissioning process and will not at this stage impact on service delivery. The normal commissioning process will ensure impact assessment at then service delivery level when tendering or re tendering takes place.

• **Actions**
(**think about** how you will promote positive impact and remove/ reduce negative impact)

N/A

- All tendering process will require due regard to equality and this will continue under the section 75.
- All relevant services will continue to monitor the take up of services to ensure no unforeseen barriers to service access are created.
- Any direct change or modification to the services themselves will be subject to individual impact assessments.

5. If you are **not** already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment.**

Date to scope and plan your impact assessment:

Date to complete your impact assessment

Lead person for your impact assessment (Include name and job title)	
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6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Mick Ward	Head of Adult Commissioning	November 2013

7. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

Please send a copy to the Equality Team for publishing

Date screening completed	November 2013
Date sent to Equality Team	
Date published (To be completed by the Equality Team)	